**THE CHINESE UNIVERSITY OF HONG KONG**

**Energy Efficiency Implementation Fund (EEIF)**

Application Form

Notes:

1. Please send the completed application form with supplementary information (if any) by email to: [srsdo@cuhk.edu.hk](mailto:srsdo@cuhk.edu.hk) (subject: ‘EEIF Application’).
2. Applications are accepted on a rolling basis throughout the financial year until the annual budget is exhausted.
3. In the event that an application is considered supportable but the balance of the EEIF in the year is insufficient to cover the full project cost, the applicant will be given an option to bear the balance of the project cost to allow for early implementation of the ECMs, or resubmit the application in the next financial year.
4. For details about the funding scheme, please check out: <https://srsdo.cuhk.edu.hk/home/get-involved/cuhk-community/energy-efficiency-implementation-fund/>.

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| **Part A. Applicant (User Department / Unit)** | |
| Name of department / unit: |  |
| Name and title of contact person: |  |
| Telephone no.: |  |
| Email: |  |

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| **Part B. Energy Conservation Measures (ECMs) for Implementation** | | | |
| Proposed ECMs | |  | Location (building name and room no.) and  type (office, staircase, etc.) | |
| 🞎 | Lighting retrofit: LED fixtures |  |  | |
| 🞎 | Lighting control retrofit: motion or occupancy sensors |  |  | |
| 🞎 | Lighting control retrofit: daylight sensors |  |  | |
| 🞎 | Lighting control retrofit: timers |  |  | |
| 🞎 | Timers for water boilers |  |  | |
| 🞎 | Others; please specify below: |  |  | |
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| --- | --- |
| Proposed date for works to commence: |  |
| Other information / request (if any): |  |

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| **Part C. Endorsement by Head of Department / Unit** | |
| Signature: |  |
| Name and position: |  |
| Date: |  |

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*(Official use only)*

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| --- | --- | --- | --- | --- | --- | --- |
| Application received by: |  | |  | Date: |  |  |
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| **(To be completed by EMO)**  Estimated cost:  Estimated payback period:  Comments (if any):  Date: | | **(To be completed by SRSDO)**  Result: Approved / Not approved  Comments (if any):  Date: | | | | |